



Odyssey Chamber Music Series  
1112 E Broadway  
Columbia, MO 65201

As of December 3, 2020

## **A. Introduction**

Odyssey is committed to keep all of our artists, staff and audiences safe from the current COVID-19 pandemic, or similar health threat in the foreseeable future.

Odyssey's primary concert venue is the First Baptist Church (FBC) in downtown Columbia. FBC easily seats over 600, however until it is safer for everyone to gather, we will be streaming concerts online only until further notice.

In the FBC sanctuary where the concerts are held, the seating areas are taped off to ensure social distancing. As Odyssey is a guest to the First Baptist Church, we will be considerate of their protocols, and ensure safety for all parties present at Odyssey events. For vocal performances, specifically choral in nature, Odyssey may consider an outdoor concert, in the church's courtyard, weather pending.

Only the Odyssey Series programs scheduled at the First Baptist Church will be performed live, whereas other outreach activities, such as collaborations with the Columbia Public Schools and Lenoir Woods Senior Living, have been postponed until an appropriate and safer time. In lieu of the postponed events, videos of our performances will be shared.

Our opening plans will follow the Centers for Disease Control and Prevention (CDC), the Occupational Safety and Health Administration (OSHA), the state agencies, local government and public health officials in the City of Columbia guidelines and recommendations.

We will consider opening our events to the public in phases:

1. First, to the performing artists' immediate family members;
2. Second, to the performers and staff families who have not traveled recently, or for those who have received a negative test, and 10 days for those who have not been tested;
3. Third, to interested audiences who have indicated at the beginning of the year with the return of the brochure, complete with their information.

The above three groups are always contacted 1-2 days prior to the concerts, and have been pre-advised to check their e-mail constantly to hear our latest updates. The first two groups do not exceed 20-25 people at a time, and three groups include 40 or under.

There is no anticipated date for general opening for Season 17, because of unpredictable nature of the virus and uncertain vaccine delivery to the general population so far. All audiences are kept informed of Odyssey's current status via Constant Contact e-newsletters and other communications.

As Odyssey opts to remain closed for the season, we have made the decision to make all of our streaming videos available at no cost to the General Public. These videos are available to viewing on our Facebook or YouTube channels:

Facebook: <https://www.facebook.com/OdysseyMissouri/live>  
YouTube (OdysseyPlowman):  
[https://www.youtube.com/channel/UCA5G0hkkksR0emQdyh\\_VCMQ](https://www.youtube.com/channel/UCA5G0hkkksR0emQdyh_VCMQ)

As we consider any reopening plans in the future, we will continuously reevaluate our procedures on a regular basis and that our plan will be modified based on its effectiveness, best practices and the most up-to-date public health and safety guidelines. Please look for any revised plans, which will be dated.

## **B. Core Safety Practices**

To provide a safe environment for our employees, volunteers, contractors, vendors and guests, Odyssey pledges to adopt and adhere to the following safety practices:

### **1. Facial Coverings**

Face coverings are an effective way to slow the spread of COVID-19. When people wear cloth masks with two or more layers, they protect themselves and protect others and signal that wearing the mask is the right thing to do.

To ensure that personnel and visitors comply with recommended mask wearing guidance, we will:

- Require frontline workers to wear face coverings that fit properly (snugly around the nose and chin with no large gaps around the sides of the face).
- Instruct employees to wash or replace their face coverings daily.
- Require visitors/audiences to comply with local mask-wearing mandates. There will be no eating or drinking at any of the Odyssey events this season. Those over 2 years old will be asked to wear face coverings, unless a health condition prohibits them from doing so.
- Provide employees and volunteers with acceptable face coverings at no cost.
- Make free non-medical disposable masks available to visitors who arrive without safe face coverings.
- Lift the mask requirement when employees are alone in private offices or cubicles with a solid partition.

It is the responsibility of the individuals to discard their own facial masks or gloves that they use. Please note, that bandanas, gaiters, plastic face shields or masks with exhalation valves are not acceptable.

## **2. Social Distancing**

By now, we are familiar with the rule: Stay 6 ft. away from other people for your best chance of preventing the spread of COVID-19. Other factors to consider when assessing safe distance include crowd density, ventilation, masks and whether people are silent, speaking or singing.

To ensure employees, volunteers and guests comply with physical distancing requirements, we will:

- Use tape or signage to indicate proper distancing.  
Display signs to remind visitors to maintain distance.
- Ensure a minimum of 6 ft. distance between personnel, unless safety or core function of the work activity requires a shorter distance. Members of the same household or living unit do not have to remain 6 feet apart from each other.
- Require personnel who are less than 6 ft. apart from one another to wear acceptable face coverings.
- Ensure that, wherever possible, tightly confined spaces will be occupied by only one individual at a time.
- Post social distancing markers using tape or signs that denote 6 ft. of spacing in commonly used and other applicable areas on the site.
- Limit in-person gatherings as much as possible.
- Hold essential in-person gatherings in open, well-ventilated spaces with appropriate social distancing among participants.
- Establish designated areas for pick-ups and deliveries to limit contact to the extent possible.
- Discourage employees and visitors congregating in high traffic areas such as bathrooms and hallways.
- Assign distanced seating.
- Establish one-way traffic patterns.

Audiences are asked to be considerate to the Odyssey staff to remain 6 feet or more apart from those working for the concert. Artists in the back stage will keep their masks on until they are performing on stage. Social distancing will be maintained by pre-assigned green rooms.

## **3. Health Checks**

As part of a larger COVID-19 prevention strategy, health screenings are one way to curtail the virus and keep communities healthy.

To contain and protect our workforce and guests against COVID-19, we will:

- Actively encourage sick employees to stay home and send sick employees home immediately.
- Implement mandatory health screening assessment (e.g. questionnaire, temperature check) before employees begin work each day and for essential visitors, asking about COVID-19 symptoms, positive COVID-19 tests, and/or (3) close contact with confirmed or suspected COVID-19 case. Our questionnaire will be revised as needed, based on the most up-to-date public health guidance.

## **4. Contact Tracing**

Along with testing, contact tracing can help prevent further transmission of the virus by quickly

identifying and informing people who may be infected and contagious, so they can take steps to not infect others.

To help prevent the spread of the coronavirus, we will:

- Maintain a continuous log of every person who may have close contact with other individuals at our facility, excluding deliveries that are performed with appropriate PPE or through contactless means.
- Make best efforts to collect contact information from visitors.
- Notify state and local health departments if a worker tests positive for COVID-19.
- Cooperate with contact tracing efforts, including notification of potential contacts, such as workers or visitors who had close contact with the individual, while maintaining required confidentiality.

If a worker tests positive for COVID-19, Odyssey will trace close contacts and inform them that they may have been exposed by e-mail and phone, while maintaining privacy and confidentiality.

## **5. Contactless Experience**

The pandemic is changing person-to-person interactions at the admissions and membership desks to experiences involving touch screens and hands-on activities. Contactless payments are now seen as an effective way to overcome the ill effects of the COVID-19 pandemic and as a catalyst for adopting digital financial services technology.

To embrace growing preference for touch less environments and transactions, we will open doors for guests at entrances at fixed times.

If we open to the general public, we will:

- Install Plexiglas dividers to protect frontline workers in areas such as admission desks.
- Promote a free season.
- Encourage online ticketing orders using a secure third-party vendor to process credit card payments beginning next season.

## **6. Reduced Capacity**

Operating at reduced capacity is considered an effective way to slow the spread of the virus.

To mitigate the effects of Covid-19, we will:

- Reduce seating/visitor capacity in compliance with public health recommendations/ mandates and accepted industry standards.
- Reserve seating and time slots for high-risk clientele.

## **7. Enhanced Sanitation & Hygiene**

Regular hand washing with soap or sanitizer is one of the most important ways to prevent and reduce the spread of COVID-19. Public health officials are now saying that the principal mode by which people are infected is through exposure to respiratory droplets carrying the virus. In

other words, scrubbing doesn't do much to fight the coronavirus and addressing ventilation may be a better use of limited financial resources. That said, a clean environment makes the public feel safer.

To ensure that recommended hygiene and cleaning procedures are in place, we will:

- Provide and maintain hand hygiene stations especially in in high touch or high-volume areas.
  - Post signage to remind personnel and guests to adhere to proper hygiene.
  - Conduct regular cleaning and disinfection.
  - Sanitize public restrooms using EPA-approved disinfectants.
  - Clean and disinfect contaminated areas in the event of a positive case.
  - Maintain written cleaning logs documenting the date, time and scope of cleaning.
  - Adhere to other sanitation measures recommended by the Centers for Disease Control and Prevention (CDC) and other experts.
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  - Post signage to remind personnel and guests to adhere to proper hygiene.
  - Conduct cleaning and disinfection.
  - Sanitize public restroom using EPA-approved disinfectants.
  - Clean and disinfect any contaminated areas in the event of a positive case.
  - Maintain written cleaning logs documenting the date, time and scope of cleaning.
  - Adhere to other sanitation measures recommended by the Centers for Disease Control and Prevention (CDC) and other experts.

## **8. Training**

Missouri ArtSafe certification requires frontline workers to view the Missouri ArtSafe training video. All Odyssey board and staff members are required to watch the video and understand the responsibilities we have for our community members. Everyone is encouraged to attend a dress rehearsal the evening before, to review the flow of the event in person at the venue.

## **C. Communication**

Odyssey has posted our plans on our web site, and used our certification logo online. We will disseminate our plan and your participation in the statewide effort to inform audiences and stakeholders about our sector's commitment to creating and presenting safely via our web site, e-newsletters and word of mouth as much as possible.

Guests are always invited to provide comments and suggestions by contacting Odyssey director Ayako Tsuruta; information below:

### **Contact Info**

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